

**TAYLOR
INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATIONS
FOR
GEOTECHNICAL ENGINEERING AND
MATERIAL TESTING ON A TASK
REQUEST BASIS**

RFQ No. # 2223-1

**RFQ DEADLINE: March 20, 2023 by
10:00 AM**

**TAYLOR INDEPENDENT SCHOOL
DISTRICT REQUEST FOR QUALIFICATIONS**
GEOTECHNICAL ENGINEERING AND MATERIALS TESTING ON A
TASK REQUEST BASIS
RFQ #2223-01

Taylor Independent School District (“Owner” or “District”) is soliciting qualifications from qualified from qualified Engineers or consulting firms to provide geotechnical engineering, analysis and design recommendations and/or materials testing on a task request basis.

ALL RFQ SUBMISSIONS MUST BE RECEIVED VIA Mail or In Person

**ATTN: Lance Weilder RFQ 2223-01
3101 N. Main Street Suite 104
Taylor, TX. 76574**

Submissions shall be submitted not later than:

10:00 A.M., LOCAL TIME, ON March 20, 2023

ANY SUBMITTAL RECEIVED AFTER THE TIME AND DATE STATED ABOVE WILL NOT BE CONSIDERED. UNSIGNED SUBMITTALS AND/OR SUBMITTALS RECEIVED VIA FACSIMILE OR EMAIL WILL NOT BE CONSIDERED.

FAILURE TO COMPLY WITH SPECIFICATIONS INCLUDED IN THIS RFQ MAY RESULT IN THE DISQUALIFICATION OF YOUR SUBMITTAL.

COMMITMENTS:

1. TISD reserves the right to withdraw this RFQ at any time and for any reason.
2. Receipt of response by TISD or submission of a response to the TISD or selection of a Submitter for the purposes of negotiating a contract; confers no rights to the Submitter, nor obligates TISD in any manner.
3. TISD reserves the right to award or not award the contract(s). TISD also reserves the right to award the contract(s) to the party or parties that the Board of Trustees of the TISD determines to be most qualified and most responsive to this RFQ.
4. TISD is under no obligation regarding this RFQ until written contract(s) are approved and executed by all parties and funding for the services occurs.
5. The cost of developing a response is the sole responsibility of the Submitter. TISD shall not provide reimbursement of such cost and shall not be liable for any response preparation cost for any reason whatsoever.
6. If a contract is agreed upon, and designs/Instruments of Service are completed, TISD reserves nonexclusive rights to ownership of the designs/Instruments of Services. Use of the designs/Instruments of Service by either the TISD or the consultant at any time without consent of the other is permitted.

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The TISD reserves the right to use the designs/Instruments of Services as many times as desired and with as many providers as it desires. The provider maintains the right to use the designs/Instruments of Services with any client it desires and as often as desired.

I. Introduction

1.1 This Request for Qualifications (RFQ) is intended to solicit qualifications from qualified and interested Engineers or consulting firms to provide geotechnical engineering, analysis and design recommendations, and/or materials testing (Respondents) for TAYLOR ISD ("Owner" or "District"). For the purpose of this RFQ, "Respondent" refers to any entity or team that is qualified to provide all of the services as listed in this request. It is the intent of Owner to select a respondent demonstrating the best overall value to the Owner, and to enter into an agreement to provide geotechnical engineering and material testing for any future capital improvement projects including all new construction projects.

1.2 Taylor ISD intends for this Request for Qualifications (RFQ) to result in the selection of one or more qualified professionals to interview with regard to their interest in providing geotechnical engineering and material testing, before final selection.

1.3 The scope of work/design criteria may include, but is not limited to geotechnical engineering, analysis and design recommendations, and material testing for various construction projects, including any projects associated with the 2022 Bond. This will vary from project assignment in complexity, as well as scope of services to request from the Geotechnical Engineering and Testing Services Provider. Services to be provided may include, but are not limited to the items of service listed below:

1.3.1 Geotechnical Investigation, Analysis and Engineering. Performance of required geotechnical investigation, analysis and engineering services for any new upcoming construction projects on behalf of the District, including but not limited to collection of representative subsurface samples of foundation media, soils, aggregate base materials and concrete as necessary for the specific project. Analysis of field and laboratory data collected, performance of engineering analyses of same, and preparation of written reports for the District including boring logs, lab test data, description of the investigation, and recommendations regarding foundation construction and trench and slope recommendations, dewatering recommendations, subgrade excavation, re-grading and back-fill as well as substrate preparation, if any, as applicable to each Project, and design review for the Projects.

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1.3.2 Materials Testing. Performance of testing, analysis and report conclusions related to the materials provided and workmanship performed by the various construction contractors, or Construction Managers, to ensure compliance with specific Project requirements and construction documents and specifications, including but not limited to, testing, analysis and conclusions related to such items as: Pier Construction, Concrete Mix Design & Testing (cast-in-place & pre-cast), Fill, Backfill, Sub grade & Base, Asphalt Mix Design & Testing, Earthwork/Soil Testing, and other special inspections as may be requested by the Owner’s Project representative. Performance of part-time observations and field testing, on an “on-call” basis, in order to provide required quality control services, engineering technicians to perform observations for the required disciplines and field-testing for associated site improvements. Observations and field-testing will be performed in accordance with instructions of the Owner’s Project representative and in compliance with the Texas Engineering Practices Act. Daily reports will be written for each day “on-call” services are provided. During the course of construction, Respondent may also be called upon to provide written reports to Owner’s Project representative of all test results, particularly those failing to meet Project specifications. Written reports of findings will be submitted periodically as specified by the Owner’s Project representative. Services will include: pier drilling operations; trenching and backfilling; soil stabilization; unity masonry; concrete reinforcing steel and embedded metal assemblies; observation during reinforced concrete placement and casting of cylinders; compression testing of cylinders, structural steel testing; expansion bolt installation; metal roof deck; welding; fireproofing, and any and all other testing or observation requested by the Owner or Architect.

1.4 All work shall be performed in compliance with the applicable industry standards and as specified in the Construction Documents and Specifications. Engineer shall provide accurate and appropriate information to the construction team as testing progresses sufficient to facilitate accurate design and construction of the Projects. Engineer shall prepare a final report in accordance with the industry standards and requirements or such other industry procedural standards required by the Project Plans and Specifications.

1.5 All Services performed under this Agreement must be conducted in full conformance with the Texas Engineering Practice Act. Persons retained by Consultant to perform the services required by the scope of this RFQ shall be employees or subcontractors of Consultant, and all services shall be performed by qualified personnel under the supervision of a Professional Engineer, licensed or otherwise qualified by the State to practice Engineering. All reports submitted to the District, and any other deliverables providing a professional opinion, shall bear the Engineer’s signature and seal. The Engineer shall attend all meetings any official nature concerning the subject matter of the Engineer’s engagement under this Agreement, including but not limited to Scope Meetings, Review Meetings and other meetings as may be required by the Project Representative or the Architect for the Project.

II. Required Qualifications

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2.1 Responding firms must have a licensed Engineer on staff, as required by law for the proposed services and prior experience in school construction projects.

2.2 Responding firms must have an established in-house or an available laboratory under contract, meeting the standards of the American Standard Testing Materials requirements and is in compliance with requirements of the American Standard Testing Materials E329.

III. Qualifications Statements

3.1. Deadline for Submission. : Submit five (5) bound copies and one (1) electronic file. Please indicate with the response the name of the firm, contact person and contact information. The District reserves the right to request additional copies or information without cost or to duplicate information submitted as required for the purpose of evaluating Proposals. Electronic Proposals will be received until Responses submitted prior to the above time and date may be modified provided such modifications are sealed and received at the designated location, prior to the time and date set for submission of Responses. Proposals should be submitted at: 3101 N. Main St. STE 104, Taylor TX. 76574 and hand delivered proposals will be accepted. Late proposals will be returned unopened.

3.2 Questions. Questions concerning this RFQ shall be directed to Lance Weidler, Director of Support Operations Contact Info lweidler@taylorisd.org (512)365-1445.

3.3 Addenda. Changes in this RFQ or official interpretations of the Contract Documents will be made only by written addenda. Receipt of all addenda, if any, shall be acknowledged in each Respondent's Statement of Qualifications, and shall constitute a part of the final contract. All addenda issued in connection with this RFQ will be posted to the Taylor ISD (www.Taylorisd.org) website and may be accessed as described in the previous paragraph. It is the duty of each Respondent to obtain any and all addenda and in any event prior to submission to assure that all Addenda have been addressed in Respondent's Statement of Qualifications.

3.4 Texas Public Information Act. The District strictly complies with the Texas Public Information Act. Some of the information you may provide in your Statement of Qualification may contain commercial or financial information which you contend is privileged or confidential by statute, or which you feel may cause substantial competitive harm to your business if disclosed by the District to a third party. You may be entitled to protect this information at the time the request is made for disclosure; however, you will need to consult your legal counsel to assure that this kind of information, if included, is properly marked as confidential prior to submission. If any part of your request is marked confidential, the District will use best efforts to notify you of a request for this information so that you may assert any protections directly to the Secretary of State. The District will not be responsible for asserting any argument on behalf of any Respondent.

3.5. Form of Submission. To achieve a uniform review process and obtain the maximum degree of comparability, it is required that Responses be organized in the manner specified in this paragraph. Responses shall be a MAXIMUM OF FIFTY (50) PAGES. The cover, table of contents, and divider sheets

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do not count as pages. Respondents are expected to examine this RFQ carefully, understand the terms and conditions for providing the services listed herein and respond completely. FAILURE TO COMPLETE AND PROVIDE ANY OF THE ABOVE ITEMS MAY RESULT IN THE RESPONDENT'S PROPOSAL BEING DEEMED NON - RESPONSIVE AND THEREFORE DISQUALIFIED FROM CONSIDERATION. The Qualifications Statement shall be submitted in the order set forth below:

- 3.5.1 Cover Letter. Submit a cover letter, prepared on the letterhead of the Respondent, which includes a brief statement of interest, availability, intent to perform the services requested, summarizes the relevant characteristics that distinguish the Respondent's qualifications to provide the services requested for the Projects, certifies that the lead professional possesses the required qualifications in this RFQ, and provides signature of an authorized officer of the firm who has legal authority in such matters.

- 3.5.2 Acknowledgement of TAYLOR Independent School District. Complete, sign and submit the Acknowledgment of TAYLOR Independent School District.

- 3.5.3 Checklist of Required Forms. Complete, sign and submit the Checklist of Required Forms.

- 3.5.4 SB 9 Contractor Certification Contractor Employees. Complete, sign and submit the SB 9 Contractor Certification Contractor Employees.

- 3.5.5 SB 13 Energy Company Boycott Certification. . Complete, sign and submit the SB 13 Energy Company Boycott Certification.

- 3.5.6 SB 19 Prohibiting Discrimination Against Firearm and Ammunition Industries Certification. Complete, sign and submit the SB 19 Prohibiting Discrimination Against Firearm and Ammunition Industries Certification.

- 3.5.7 No Israel Boycott Certification. Complete, sign and submit the No Israel Boycott Certification.

- 3.5.8 No Excluded Foreign Nation or Terrorist Organization Certification. Complete, sign and submit the No Excluded Nation or Foreign Terrorist Organization Certification.

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- 3.5.9 Certificate of Residency. Complete, sign and submit the Certificate of Residency.
- 3.5.10 Conflict of Interest Questionnaire. Chapter 176 of the Texas Local Government Code requires that persons, or their agents, who seek to contract for the sale or purchase of property, goods, or services with District shall file a completed Conflict of Interest Questionnaire (CIQ) with District. The CIQ will be submitted as part of the response to a Request for Qualifications. The CIQ is available from the Texas Ethics Commission at www.ethics.state.tx.us.
- 3.5.11 Felony Conviction Notification: Complete, sign and submit the Felony Conviction Notification Form.
- 3.5.12 Non-Collusion Affidavit. Complete, sign and submit the Non-Collusion Affidavit.
- 3.5.13 Certificate of Interested Parties Form 1295. Complete, sign and submit the Certificate of Interested Parties Form 1295.
- 3.5.14 IRS Form W-9 Complete, sign and submit an IRS Form W-9.
- 3.5.15 Certifications by Geotechnical Engineering and/or Materials Testing Firm. Geotechnical Engineering and/or Materials Testing Firms submitting qualification Statements must include an engineer or provider (as appropriate to the Project) licensed to practice in the State of Texas and authorized by the comptroller to do business in Texas. Further, the Geotechnical Engineer or Materials Testing firm must certify the engineer/provider that is a member of the firm was selected based upon demonstrated competence and qualifications in the manner provided by Texas Government Code, Section 2254.004.

3.6 Respondents are expected to examine this RFQ carefully, understand the terms and conditions for providing the services listed herein and respond completely. FAILURE TO COMPLETE AND PROVIDE ANY OF THE ABOVE ITEMS MAY RESULT IN THE RESPONDENT'S PROPOSAL BEING DEEMED NONRESPONSIVE AND THEREFORE DISQUALIFIED FROM CONSIDERATION.

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3.7 Any cost or expense incurred by the respondent that is associated with the preparation of the Response, or during any phase of the selection process, shall be borne solely by the Respondent.

3.8 Amendments to the RFQ. Changes, amendments, or written responses to questions received regarding this RFQ may be posted on the District’s website. It is Respondent’s responsibility to review this site and ascertain whether any amendments have been made prior to submission of a proposal. No oral statement of any person shall modify or otherwise change or affect the terms, conditions or specifications stated in the RFQ, and changes to the RFQ – if any – shall be made in writing only.

IV. Selection Criteria

4.1 Evaluation will be based on the Respondent’s Qualifications Statement provided in response to this RFQ. Within forty-five (45) days after the deadline for proposal submissions, the District will evaluate the submitted Qualifications Statements and will evaluate and rank each response submitted based on the following evaluation criteria:

Experience on Similar Projects (25 Points)	Demonstrated experience in providing geotechnical and materials testing services required in this RFQ in connection with projects similar to each of those for which the services are sought, and overall experience of the lead engineer in with the range of services required.
Reputation with Prior Clients (25 Points)	Reputation for commitment to quality performance, clear reporting and communication with the Owner and other Project Team Members. The firm’s overall plan for meeting the District’s needs and requirements, management ability and demonstrated ability to consistently provide quality service to its clients.
Resource Availability and Key Personnel (25 Points)	Demonstrated ability to adequately serve its clients and comply with relevant scheduling constraints on past projects, including adequate key personnel, technical staff and the spectrum of support services and resources to be offered to District. Ability to appropriately staff, manage and oversee the scopes of work required in this RFQ.
Reputation in the Design Professional Community and Post-Construction Follow-Through (15 Points)	Reputation in the Design Professional Community for thoroughness and accuracy of testing and reporting, recommendations and follow- through/responsiveness in

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	consulting with the design professional during design and in the event of a post construction issue.
Firm Stability (10 Points)	Respondent demonstrates a stable history through years in business, sound financial standing, lack of complaints/legal judgments, and consistent repeat business with former clients.

4.2 Respondent’s Acceptance of Evaluation Methodology. By submission of its Statement of Qualifications, the Respondent agrees to waive all rights to claims against the District, or persons authorized by the District for any damages whatsoever arising from the District’s or any person’s or committee’s evaluation of the Respondent’s qualifications.